

TRAINING AGENDA- SPEAKING WITH IMPACT

1. Topics covered during the training:

This public speaking course is designed to provide the skills and confidence to deliver a speech or presentation to a small or large group of people and how to hold the audience's attention and make the talk memorable.

2. The theory:

- How to create the appropriate structure for the specific purpose of the presentation.
- The most effective way to simplify complex information so that the audience is able to understand what is being said.
- How to reduce nerves and improve confidence before speaking to an audience.
- How to make a strong connection with the audience using voice, gestures and body language.
- How to respond to difficult questions at the end of a presentation.

3. The practicalities

- Techniques on how to reduce nerves and improve confidence before speaking to an audience.
- Techniques which will keep the audience engaged from start to finish and make the talk memorable for the audience long after the talk.
- Techniques on how to inform, persuade or inspire an audience.